



Alberta Federation of Shooting Sports

Administration Grant

2023 - 2024



ADMINISTRATION GRANT
DEADLINE: DECEMBER 1, 2023

Administration Grant Program

APPLICATION DEADLINE: DECEMBER 1, 2023

**Funding Assigned: \$1,650.00 per year in total
\$150.00 per Association**

Purpose

To provide assistance to member Associations to offset costs related to improving the administrative costs of the sport.

Criteria

1. This grant is available to the following AFSS Provincial Associations:
 - Alberta Black Powder Association
 - Alberta Fullbore Rifle Association
 - Alberta Handgun Association
 - Alberta International Skeet Shooting Association
 - Alberta International Style Trapshooting Association
 - Alberta Metallic Silhouette Association
 - Alberta Sporting Clays Association
 - Alberta Smallbore Rifle Association
 - Alberta Skeet Shooting Association
 - International Practical Shooting Confederation – Alberta
2. Original Receipts are required for the Administration Grant ONLY (no photo copies, debit/credit card vouchers or cancelled cheques). Please keep copies of receipts for your records.

Restrictions

1. Purchases will not be reimbursed to an **individual**. All cheques issued will be made directly to the vendor or the member Association upon presentation of receipt by the Alberta Federation of Shooting Sports.
2. Associations may only receive one Administration Grant per calendar year.
3. All shooting equipment purchased remains the property of the Alberta Federation of Shooting Sports until AFSS policy determines otherwise.

Eligibility

To be eligible for funding the association must:

1. Be current members in good standing with the Alberta Federation of Shooting Sports.
2. Provide a breakdown of membership according to age.
3. Explain the program/event related to this request.
4. Applications will be accepted and reviewed throughout the year.
5. Decisions will be made 30 days following the initial submission.

Allowable Expenses

Please reference AGLC Casino Funding Approved Expenditures: **#1, 15, 16**

How to Apply

1. Fill out Part D with original receipts
2. Fill out Part B with detailed explanations on how monies were spent
3. Submit Part D + Part B to AFSS office by December 1, 2023



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\$150.00 Allowance for each Association

Part B - Post Program Analysis

Deadline: December 1, 2023

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Association Name:		Date of Claim:	
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Summary

Please print clearly. Be as detailed as possible. Attach extra pages as needed.

Name:	
Signature:	
Date:	



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ADMINISTRATION GRANT

\$150.00 Allowance for each Association

Part D – Association Accounting List

All Claims must accompany explanation filled out in **Part B (Post Program Analysis)**

Deadline: December 1, 2023

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Association Name:				Date of Claim:	
Grant Program Category:		<input checked="" type="checkbox"/> Administration <input type="checkbox"/> Athlete Development <input type="checkbox"/> High Performance <input type="checkbox"/> Hosting	<input type="checkbox"/> Junior Air <input type="checkbox"/> Leadership <input type="checkbox"/> Range Development <input type="checkbox"/> Technology		
Recipient Name:		Address:		Amount of Claim	Amount Approved
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
Totals:					
<input type="checkbox"/> President <input type="checkbox"/> Treasurer		<u>Name:</u>		<u>Address:</u>	
		<u>Phone:</u>		<u>Email:</u>	
Signature:				Date:	